

Job Title:	Sexual Health Support Worker
Reports to (job title):	Nurse Manager
Line Manager to:	Not Applicable

Job purpose

The purpose of this role is to work as a support worker as part of the Meeting Your Needs Oldham outreach service. In collaboration with specialist organisations Early Break and The Proud Trust, we provide an integrated substance misuse and sexual health service in Oldham, known as MYNO. Our services are available to young people aged 13-19, adults with special educational needs, and looked after children up to the age of 25.

As part of our work, we support the distribution of condoms in community settings across ORBISH (Oldham, Rochdale, and Bury Integrated Sexual Health), with a primary focus on Oldham. We aim to provide non-clinical support to young people in various settings, such as schools, colleges, and youth centre's. Our goal is to promote and provide accessible services for young people in Oldham who require sexual health support.

Base

Oldham Integrated Care Centre, New Radcliffe St, Oldham OL1 1NL

Key Responsibilities

- Follow all policies and protocols pertaining to the role, reporting any concerns or issues to the Nurse Manager.
- Create an empowering, non-judgmental, positive and welcoming atmosphere for young people, emphasising self-determination and assisting young people to make plans and decisions and to accept responsibility.
- Empower and encourage all young people to access both young people's support programmes and sexual health services as a whole, with particular emphasis on 'at risk' groups as defined by the organisation.

- Assist in the development, delivery and evaluation of training programmes and support other professionals involved with young people to help develop their skills, knowledge and confidence in the effective delivery of Sex and Relationships Education.
- Offer advice and education to patients regarding safe sex practices and offer information regarding further help and advice.
- Undertake initial consultations with clients including a social and lifestyle history, using the Fraser guidelines and our programme templates: record all interventions in a timely and accurate manner
- Undertake brief interventions during client consultations, promoting a holistic approach that sees the individual's health and well-being, emotional, physical, sexual, mental and social needs are met in accordance with the IMB Framework.
- Work within the service's internal pathways to refer clients to the appropriate professional team member or external service.
- Where appropriate, work within Multi Agency Teams to assist social workers and the Police in fulfilling their statutory obligations to children in need of help or protection.
- Monitor and evaluate work as required, keeping secure written and statistical records of work undertaken and providing reports as required.
- Represent the service / HCRG Care Group at events, conferences, meetings etc.
- Achieve volume and activity targets as agreed with the Nurse Manager and Service Manager.
- Promote awareness of the services offered by HCRG Care Group, among vulnerable and disengaged young people (particularly under-represented or marginalised groups and those who work with them)
- To establish and maintain rapport and respectful and trusting relationships with children, parents, carers and other professionals whilst providing 'persistent and challenging support'.
- To ensure a healthy and safe working environment for clients and other staff whether in an office, education and training venue or outreach environment.
- The post holder will also work within national, professional guidelines and HCRG Care Group Safeguarding policy where there are safeguarding issues with clients and refer to the Designated Safeguarding teams by local Safeguarding referral pathway.

NB: This list of duties is not intended to be exhaustive but indicates the main areas of work and may be subject to change after consultation with the post-holder to meet the changing needs of the service.

Our values

Our values are our moral compass and core to our DNA. They underpin the way we deliver our services and treat those who use our services.

To many organisations values are just words which don't translate into reality of the day to day, but our values flow through everything that we do, they define who we are, what we stand for and set the expectations of our colleagues, communities, customers and partners. They have been defined by our colleagues and have been integral to our journey so far and will be integral to our future as well.

We have three values which help us stand out from the crowd, not just because there's only three, but because they are unique to who we are. We care, we think, and we do.

Care	Think	Do
<ul style="list-style-type: none">• Inspire• Understand• Communicate	<ul style="list-style-type: none">• Challenge• Improve• Learn	<ul style="list-style-type: none">• Accountability• Involve• Resilience

Confidentiality and Information Security

As our employee you will be required to uphold the confidentiality of all records held by the company, whether patients/service records or corporate information. This duty lasts indefinitely and will continue after you leave the company's employment.

All information which identifies living individuals in whatever form (paper/pictures, electronic data/images or voice) is covered by the 2018 Data Protection Act and should be managed in accordance with this legislation. This and all other information must be held in line with NHS national standards including the Records Management: NHS Code of Practice , NHS Constitution and HSCIC Code of Practice on Confidential Information and should only be accessed or disclosed lawfully. Monitoring of compliance will be undertaken by the Company. Failure to adhere to Information Governance policies and procedures may result in disciplinary action and, where applicable, criminal prosecution.

Information governance responsibilities

You are responsible for the following key aspects of Information Governance (not an exhaustive list):

- Completion of annual information governance training
- Reading applicable policies and procedures
- Understanding key responsibilities outlined in the Information Governance acceptable usage policies and procedures including NHS mandated encryption requirements
- Ensuring the security and confidentiality of all records and personal information assets
- Maintaining timely and accurate record keeping and where appropriate, in accordance with professional guidelines
- Only using email accounts authorised by us. These should be used in accordance with the Sending and Transferring Information Securely Procedures and Acceptable Use Policies.
- Reporting information governance incidents and near misses on CIRIS or to the appropriate person e.g. line manager, Head of Information Governance, Information Security Lead
- Adherence to the clear desk/screen policy
- Only using approved equipment for conducting business

Governance

Clinical governance is a framework through which organisations delivering health and care services are accountable to continuously improving the quality of their services and safeguarding high standards of care by creating an environment in which clinical and other forms of care flourishes. Employees must be aware that clinical governance places a duty on all staff to ensure that the level of care services they deliver to patients is safe and high quality, and that they follow/comply with our policies and procedures.

Registered Health Professional

All staff who are a member of a professional body must comply with standards of professional practice/conduct. It is the post holder's responsibility to ensure they are both familiar with and adhere to these requirements.

Risk Management/Health & Safety

The post holder has a responsibility to themselves and others in relation to managing risk, health and safety and will be required to work within the policies and procedures laid down by the company. Staff are required to observe the Hygiene Code and demonstrate good infection control and hand hygiene.

Employees must be aware of the responsibilities placed on them by the Health & Safety at Work Act (1974) to ensure that the agreed safety procedures are carried out to maintain a safe environment for other employees, patients and visitors. It is essential to observe strict fire and security precautions at all times.

All staff must report accidents, incidents and near misses so that the company can learn from them and improve safety.

Safeguarding Children and Vulnerable Adults Responsibility

We are committed to safeguarding and promoting the welfare of children and adults at risk of harm and expects all employees to share this commitment.

Medicines Management Responsibility

Nursing or registered healthcare professionals

Undertake all aspects of medicines management related activities in accordance within the company's medicines policies to ensure the safe, legal and appropriate use of medicines.

Skilled non-registered staff

Undertake all aspects of medicines management related activities in accordance with the company's medicines policy where appropriate training has been given and competencies have been achieved.

Policies and Procedures

All colleagues must comply with the Company Policies and Procedures which can be found on the company intranet.

General

We are committed to serving our community. We aim to make our services exemplary in both clinical and operational aspects. We will show leadership in identifying healthcare needs to which we can respond and in determining the most cost-effective way of doing so.

We recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will recognise the commitment from our staff to meeting the needs of our patients.

The company recognises a “non-smoking” policy. Employees are not able to smoke anywhere within the premises or when outside on official business.

Equal Opportunities

It is the company’s intention to be an employer of choice and ensure that no job applicants or employees are unfairly disadvantaged on the grounds of gender, disability, race, ethnic origin, colour, age, sexual orientation, religion or belief, trade union membership or any other factors that are not relevant to their capability or potential. To this end, the company has an Equality and Diversity policy and it is the responsibility of each employee to contribute to its success.

Flexibility Statement

This job description is not exhaustive and may change as the post develops or changes to align with service needs. Any such changes will be discussed directly between the post holder and their line manager.

Personal Specification

Experience

- Demonstrable experience of working with groups of vulnerable young people
- Experience of the issues affecting young people, particularly vulnerable or excluded groups

Skills and Abilities

- Ability to communicate effectively with young people, demonstrating an awareness and understanding of the diverse range of issues affecting them
- Excellent communication skills, especially with young people and excluded groups
- Ability to network and build sustainable working partnerships with other agencies and key stakeholders
- Ability to organise own workload and work without direct supervision
- Handling sensitive information and listening to the needs of clients and responding appropriately

Knowledge

- Understand the importance of maintaining HCRG Care Group's confidentiality policy for young people and the legal provisions in the Data Protection Act
- Understanding of confidentiality with sexual health
- Knows social and situational factors influencing young people's sexual health and wellbeing.
- Knowledge and understanding of the law, guidance and safeguarding issues relating to advice and treatment offered to under-16s
- Understands the principles of equality and diversity
- Knowledge of safeguarding children and vulnerable adults

Education and training

- Educated to GCSE level (minimum 5 passes) or equivalent.
- Commitment to personal development and further training

Other requirements

- Committed to working in an anti-oppressive way and striving to create equal opportunities for young people.
- Maintains strict confidentiality concerning all HCRG Care Group matters.
- Ability to be flexible in terms of working hours, including occasional evening and weekend working.
- Holds a current driving licence and has use of own vehicle (work-related mileage will be paid if authorised)



Job Description

Employee signature

Manager signature

