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| Job Title: | Senior Cardiac Physiologist – Band 8a |
| Reports to (job title): | Heart Failure Nurse Consultant Practitioner |
| Line Manager to: |  |
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## Job purpose

Working in community based rapid access diagnostic clinics and community heart failure services,

the post holder will perform, and report, high quality echocardiograms and other non-invasive cardiac

investigations as required, providing specialised advice in the field of echocardiography and other

non-invasive cardiac investigations. The post holder will also be responsible for elements of training,

service development, clinical and peer audit.

The post holder will actively collaborate with and seek guidance from Consultant Cardiologists, Heart

Failure Specialist Nurses, GPs and other healthcare professionals regarding patient care as required.

Base

Various locations across North and West Wiltshire, Flexible base

This post is responsible for

* Work as an autonomous practitioner within the Community Heart Failure Team, being responsible

for the provision of non-invasive cardiac investigations, predominantly echocardiography, resting

* ECGs and ambulatory monitoring, to the population of North and West Wiltshire
* Work in various community health centre settings, providing high quality, patient-centred care with

responsibility for clinical imaging standards

* Perform domiciliary cardiac investigations, usually echocardiography, on housebound patients as

required

* Provide clinical supervision, audit and training of other cardiac physiologists within the Service.

**In addition to the clinical workload, the post-holder will:**

* Collaborate with other members of the Community Heart Failure and Cardiac Diagnostic Teams

to provide specialised advice, training, mentoring, supervision, and assessment in the field of non-invasive cardiac investigations relevant to the service.

**The emphasis of the post will be:**

* Working in community based Open and Rapid Access Cardiac Diagnostic clinics and Heart Failure

services

* Performing and reporting high quality echocardiograms and other non-invasive cardiac

investigations as required

* Providing specialised advice in the field of echocardiography and other non-invasive cardiac

investigations

* Ensuring all patients receive appropriate and individualised care
* Ensuring equipment is maintained in good working order and is adequate for purpose
* Maintaining and developing personal, technical, managerial and leadership skills as required by

the service

* Designing and leading clinical audit as part of continuous service improvement processes
* Providing written reports and service updates regularly and participating in business, capacity, and

financial planning as directed by the HFSN Consultant.

**Establish and maintain clear lines of communication between members of multi-disciplinary teams, working collaboratively with all relevant health care professionals, agencies, service users and carers.**

**These will include:**

* Patients, relatives, carers, public
* GPs / GPwSI
* Practice Nurses / Community Nurses
* The British Society of Echocardiography
* Acute Services Consultant Cardiologists and Cardiology Department; establish links here for

clinical supervision and networking.

* Social Services
* Cardiac Rehabilitation staff
* Community Hospitals
* Palliative Care Services
* Voluntary Organisations
* Bath and North East Somerset, Swindon, and Wiltshire Integrated Care System

**Demonstrating Integrity in all that we do**

* Use IM&T support systems to ensure that records are kept which support clinical need and enable

audit and evaluation of the service whilst safeguarding patients’ rights and confidentiality

* Act as a role model demonstrating high standards of clinical leadership, supervision and

leadership

* Work with our IT lead & acute IT PACs teams to establish a robust mechanism for image sharing
* Act as a line manager, mentor, clinical supervisor, auditor and peer, as appropriate
* Provide and receive highly sensitive, complex, or contentious information relating to patient care

and communicate such information to patients, carers and relatives with empathy providing

reassurance as required

* Qualified practitioners are responsible for ensuring that professional registration is maintained
* You are responsible for ensuring that you abide by the Codes of Professional Practice relevant to

your role.

**Adapting in a Changing Community**

* Lead, manage and participate in the audit process and professional, developmental, and

managerial projects when required

* Lead, promote and support innovation and evidence-based practice, ensuring the development

of accountability in all areas of practice

* Participate in research work applicable to the service as required
* Provide quality reporting of clinical, performance, activity and planning for the Cardiac Diagnostic

Service

* Keep up to date with published research relating to echocardiography, electrocardiography, and

heart failure and, where possible, to facilitate the integration of research findings into practice and

case for changes as appropriate.

**Budget Responsibilities**

* Not applicable – this is not a budget-holder post. The post holder will have a devolved responsibility for ensuring cost effective procurement of consumables, equipment and training, providing information on cost, service planning, business continuity (including maintenance), and service development to the

budget holder.

**Responsibilities for People or Training**

* To be responsible for clinical supervision, clinical audit, peer review, education and training as required.
* Line Management of junior Cardiac Physiologists within the Community Cardiology Services.

**Other Factors**

* Ability to work under pressure with repeated interruptions and alterations to work practices

and to meet deadlines

* Ability to work autonomously, making complex and important or significant decisions
* Ability to maintain a professional approach and manner at all times even under extreme

pressure or when dealing with a contentious and complex situation

* Use of computer daily to access e-mails and other communication, reports, training, as well

as complete data inputting and writing outcome reports

* The role will require driving and travel for clinical visits and training. Regular VDU usage is

expected.

## Key responsibilities

* To be responsible for setting up and delivering community based Cardiac Diagnostic Services
* To have extensive knowledge in the field of echocardiography, and act as an expert resource for

the various members of the Community Cardiology team

* To deliver, audit and maintain clinical standards for the high-quality echocardiography service
* To keep up to date with cardiac investigation guidelines and current best practice, providing

assurance to the HFSN Consultant of standards across the Cardiac Physiologist team

* To set, maintain, and develop high quality standards in the provision of community based cardiac

investigations

* To regularly contribute to case reviews in the weekly Community Cardiology Multi-Disciplinary
* Team MDT meetings, sharing information across Wiltshire to enable learning
* To train, develop and mentor junior staff, checking and reporting on their work as required
* Ensure implementation of change and developments in the services are agreed, managed, and

delivered within agreed targets and timescales

* Review patients in a clinic setting, conduct telephone consultations and, when appropriate, home

visits, in a cost-effective manner, producing reports and presenting cases on performance and

activity as requested.

## Our values

Our values are our moral compass and core to our DNA. They underpin the way we deliver our services and treat those who use our services.

To many organisations values are just words which don’t translate into reality of the day to day but our values flow through everything that we do, they define who we are, what we stand for and set the expectations of our colleagues, communities, customers and partners. They have been defined by our colleagues and have been integral to our journey so far and will be integral to our future as well.

We have three values which help us stand out from the crowd, not just because there’s only three, but because they are unique to who we are. We care, we think, and we do.

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| **Care** | **Think** | **Do** |
| * Inspire * Understand * Communicate | * Challenge * Improve * Learn | * Accountability * Involve * Resilience |

## Confidentiality and Information Security

As our employee you will be required to uphold the confidentiality of all records held by the company, whether patients/service records or corporate information. This duty lasts indefinitely and will continue after you leave the company’s employment.

All information which identifies living individuals in whatever form (paper/pictures, electronic data/images or voice) is covered by the 2018 Data Protection Act and should be managed in accordance with this legislation. This and all other information must be held in line with NHS national standards including the [Records Management:  NHS Code of Practice](https://www.nhsx.nhs.uk/media/documents/NHSX_Records_Management_CoP_V7.pdf) , [NHS Constitution](http://www.nhs.uk/choiceintheNHS/Rightsandpledges/NHSConstitution/Pages/Overview.aspx) and [HSCIC Code of Practice on Confidential Information](https://digital.nhs.uk/data-and-information/looking-after-information/data-security-and-information-governance/codes-of-practice-for-handling-information-in-health-and-care/code-of-practice-on-confidential-information) and should only be accessed or disclosed lawfully. Monitoring of compliance will be undertaken by the Company. Failure to adhere to Information Governance policies and procedures may result in disciplinary action and, where applicable, criminal prosecution.

## Information governance responsibilities

You are responsible for the following key aspects of Information Governance (not an exhaustive list):

* Completion of annual information governance training
* Reading applicable policies and procedures
* Understanding key responsibilities outlined in the Information Governance acceptable usage policies and procedures including NHS mandated encryption requirements
* Ensuring the security and confidentiality of all records and personal information assets
* Maintaining timely and accurate record keeping and where appropriate, in accordance with professional guidelines
* Only using email accounts authorised by us. These should be used in accordance with the Sending and Transferring Information Securely Procedures and Acceptable Use Policies.
* Reporting information governance incidents and near misses on CIRIS or to the appropriate person e.g. line manager, Head of Information Governance, Information Security Lead
* Adherence to the clear desk/screen policy
* Only using approved equipment for conducting business

## Governance

Clinical governance is a framework through which organisations delivering health and care services are accountable to continuously improving the quality of their services and safeguarding high standards of care by creating an environment in which clinical and other forms of care flourishes. Employees must be aware that clinical governance places a duty on all staff to ensure that the level of care services they deliver to patients is safe and high quality, and that they follow/comply with our policies and procedures.

## Registered Health Professional

All staff who are a member of a professional body must comply with standards of professional practice/conduct. It is the post holder’s responsibility to ensure they are both familiar with and adhere to these requirements.

## Risk Management/Health & Safety

The post holder has a responsibility to themselves and others in relation to managing risk, health and safety and will be required to work within the policies and procedures laid down by the company. Staff are required to observe the Hygiene Code and demonstrate good infection control and hand hygiene.

Employees must be aware of the responsibilities placed on them by the Health & Safety at Work Act (1974) to ensure that the agreed safety procedures are carried out to maintain a safe environment for other employees, patients and visitors. It is essential to observe strict fire and security precautions at all times.

All staff must report accidents, incidents and near misses so that the company can learn from them and improve safety.

## Safeguarding Children and Vulnerable Adults Responsibility

We are committed to safeguarding and promoting the welfare of children and adults at risk of harm and expects all employees to share this commitment.

## Medicines Management Responsibility

Nursing or registered healthcare professionals

Undertake all aspects of medicines management related activities in accordance within the company’s medicines policies to ensure the safe, legal and appropriate use of medicines.

Skilled non-registered staff

Undertake all aspects of medicines management related activities in accordance with the company’s medicines policy where appropriate training has been given and competencies have been achieved.

## Policies and Procedures

All colleagues must comply with the Company Policies and Procedures which can be found on the company intranet.

## General

We are committed to serving our community. We aim to make our services exemplary in both clinical and operational aspects. We will show leadership in identifying healthcare needs to which we can respond and in determining the most cost-effective way of doing so.

We recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will recognise the commitment from our staff to meeting the needs of our patients.

The company recognises a “non-smoking” policy. Employees are not able to smoke anywhere within the premises or when outside on official business.

## Equal Opportunities

It is the company’s intention to be an employer of choice and ensure that no job applicants or employees are unfairly disadvantaged on the grounds of gender, disability, race, ethnic origin, colour, age, sexual orientation, religion or belief, trade union membership or any other factors that are not relevant to their capability or potential. To this end, the company has an Equality and Diversity policy and it is the responsibility of each employee to contribute to its success.

## Flexibility Statement

This job description is not exhaustive and may change as the post develops or changes to align with service needs. Any such changes will be discussed directly between the post holder and their line manager.

## Personal Specification

Essential

* B.Sc. In Clinical Science or Clinical
* Physiology or HTEC Medical Physics &
* Physiological Measurement, or equivalent

Extensive post-qualification clinical experience in echocardiography and ECG

* BSE Accreditation
* RCCP registration
* Immediate Life Support Certification
* Extensive post qualification experience in echocardiography and ECG
* Fully competent in echocardiography procedures, analysis and both technical and

clinical reporting

* Extensive knowledge of cardiac physiological investigations
* Specialist knowledge of echocardiography techniques
* Substantial experience of teaching, assessing, supervising and/or managing staff /trainees
* Autonomous practitioner
* Ability to concentrate for long periods of time, careful and accurate
* Ability to produce comprehensive technical reports
* Clinical assessment
* Excellent interpersonal and empathetic approach to patients and staff
* Excellent written and verbal communication skills
* Computer literate with good presentation skills
* Excellent organisational and time management skills
* Able to negotiate
* Leadership skills
* Ability to drive with access to car
* Adept at working autonomously
* Self-motivated and enthusiastic with a passion to lead a service
* Able to work flexibly and proactively
* Team player with the ability to prioritise and to delegate
* Prepared to travel outside of local area to attend courses
* Able to add value and support with wider team

Desirable

* Advanced Life Support Certification
* MSCST
* Advanced training/qualification in echocardiography
* BSE Supervisor / Marker
* Cannulation Competent
* Audit experience
* Report writing
* Computer, database, e-communication, audio-visual, and presentation skills
* Stock control
* Experience of working in a community setting
* Peer review experience
* Ability to produce comprehensive
* performance, activity, and capacity reports
* Ability to produce business cases or cases for change
* Ability to mentor, educate and lead a team

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| Employee signature |
| Manager signature |