

Job Title:	Occupational Therapist – Band 5
Reports to (job title):	Clinical Leads
Line Manager to:	

Job purpose

We are offering the opportunity to join our team on one of our general rehabilitation wards at Warminster community hospital with learning opportunities across our services and teams including stroke rehabilitation, community and specialist services.

Longleat ward is a 25 bed IP ward with a multi-disciplinary approach to the patient pathway. Patients are admitted to our ward from our 3 acutes for ongoing care. Conditions can be varied and complex and include orthopaedics, neurological, musculoskeletal, frailty, dementia and end of life.

As a Band 5 you are supported through regular in-service training, peer support with our team of Band 5's, competency development and preceptorship program. Furthermore, you will receive an annual appraisal and regular one to one supervision with your assigned supervisor

The role provides you with a comprehensive first-hand experience of working in multidisciplinary teams. The post holder will promote independence utilising rehabilitation and enablement interventions, working collaboratively with a range of key health and social care teams and services.

Base

Warminster Community Hospital – Longleat Ward

This post is responsible for

- To provide safe, patient focused, effective and evidence-based Occupational Therapy within Wiltshire health and care in collaboration with other team members and actively contribute to on-going service improvements.
- To assess, plan, implement and evaluate Occupational therapy intervention and provide and clinically effective treatment for patients.
- To undertake all aspects of clinical duties as an autonomous practitioner, seeking clinical support when required and working within sphere of competence.
- Working in accordance with the Royal College of Occupational Therapy (RCOT) Standards, plus national and local guidelines, policies and procedures.

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- To be professionally and legally accountable for all aspects of work, insuring a safe and high standard of care, and appropriate mandated record keeping.
- To ensure up to date evidence-based knowledge and skills, with maintained competence in a range of therapeutic interventions.
- To contribute to undertaking audits, evaluation of outcomes, and formulation of and completion of action plans.
- To integrate with the multi-disciplinary teams throughout Wiltshire.
- To promote the patient's adherence to treatment and self-management, resulting in the best outcome for the patient.
- To participate in extended hours and weekend working as service demands require.

Patient Care

- To undertake a comprehensive holistic assessment of a patient's presentation.
- Formulating an appropriate working diagnosis through clinical reasoning and delivering treatment in line with the diagnosis and collaborative patient goals.
- To demonstrate dexterity, coordination, palpation and sensory skills for assessment and manual treatment of patients
- To have an awareness of psychosocial factors relevant to the patient presentation and seek advice regarding appropriate treatment techniques considering these factors.
- To evaluate patient treatment using subjective and objective markers and outcome measures in relation to goals set.
- To liaise appropriately with colleagues regarding patient specific clinical / management issues.
- Ability to communicate clinical and non-clinical information to individuals, with communication difficulties and at times with individuals requiring a translator.
- Ability to sensitively communicate information regarding diagnosis and prognosis to patients.
- Able to demonstrate empathy and understanding to patients in stressful and emotional situations.
- To obtain consent for any treatment undertaken.
- To enable patients to reach their optimum level of independence.
- To be responsible when appropriate for the assessment of equipment and ensure the safe use of the equipment when treating patients.

Budget Responsibilities

- Not applicable – this is not a budget-holder post.

Responsibilities for People or Training

- Receive and engage in clinical supervision and operational leadership from senior staff to ensure on-going high standards.
- To develop and demonstrate clinical credibility through professional practice, supervision and regular updating of clinical skills.
- To facilitate the development of appropriate individual team members.
- To provide peer support.
- To facilitate and provide teaching to patients, carers and team members.
- To promote best practice, monitor and progress own skills and abilities.
- Provide an effective learning environment, information, education and advice to other health and social care professionals and patients.
- To actively participate in promoting Health e.g. smoking cessation, healthy diet and sign-posting to appropriate services or support groups.
- Develop and maintain skills required for patient care within MSK, Community, and the Acute setting.

Other Factors

- To support Senior staff with the day-to-day prioritisation, planning and delivery of a high-quality occupational therapy service.
- Organise and manage own time, allocating work appropriately, and escalating issues if required in order to achieve the patient's goals.
- To manage simple risks in diverse and sometimes challenging environments and escalate if required.
- To ensure high levels of effective communication occur between all team members.
- Assist in the monitoring and protecting of groups and individuals whose health and well-being may be at risk e.g. vulnerable adults.
- To record daily outcomes for audit purposes and to improve the clinical management of patients.
- To highlight and report appropriate and potential risks.
- To work with and beyond the Occupational Therapy Team to promote service development and new ways of working.

Our values

Our values are our moral compass and core to our DNA. They underpin the way we deliver our services and treat those who use our services.

To many organisations values are just words which don't translate into reality of the day to day but our values flow through everything that we do, they define who we are, what we stand for and set the expectations of our colleagues, communities, customers and partners. They have been defined by our colleagues and have been integral to our journey so far and will be integral to our future as well.

We have three values which help us stand out from the crowd, not just because there's only three, but because they are unique to who we are. We care, we think, and we do.

Care	Think	Do
<ul style="list-style-type: none"> • Inspire • Understand • Communicate 	<ul style="list-style-type: none"> • Challenge • Improve • Learn 	<ul style="list-style-type: none"> • Accountability • Involve • Resilience

Confidentiality and Information Security

As our employee you will be required to uphold the confidentiality of all records held by the company, whether patients/service records or corporate information. This duty lasts indefinitely and will continue after you leave the company's employment.

All information which identifies living individuals in whatever form (paper/pictures, electronic data/images or voice) is covered by the 2018 Data Protection Act and should be managed in accordance with this legislation. This and all other information must be held in line with NHS national standards including the Records Management: NHS Code of Practice, NHS Constitution and HSCIC Code of Practice on Confidential Information and should only be accessed or disclosed lawfully. Monitoring of compliance will be undertaken by the Company. Failure to adhere to Information Governance policies and procedures may result in disciplinary action and, where applicable, criminal prosecution.

Information governance responsibilities

You are responsible for the following key aspects of Information Governance (not an exhaustive list):

- Completion of annual information governance training
- Reading applicable policies and procedures
- Understanding key responsibilities outlined in the Information Governance acceptable usage policies and procedures including NHS mandated encryption requirements
- Ensuring the security and confidentiality of all records and personal information assets
- Maintaining timely and accurate record keeping and where appropriate, in accordance with professional guidelines

- Only using email accounts authorised by us. These should be used in accordance with the Sending and Transferring Information Securely Procedures and Acceptable Use Policies.
- Reporting information governance incidents and near misses on CIRIS or to the appropriate person e.g. line manager, Head of Information Governance, Information Security Lead
- Adherence to the clear desk/screen policy
- Only using approved equipment for conducting business

Governance

Clinical governance is a framework through which organisations delivering health and care services are accountable to continuously improving the quality of their services and safeguarding high standards of care by creating an environment in which clinical and other forms of care flourishes. Employees must be aware that clinical governance places a duty on all staff to ensure that the level of care services they deliver to patients is safe and high quality, and that they follow/comply with our policies and procedures.

Registered Health Professional

All staff who are a member of a professional body must comply with standards of professional practice/conduct. It is the post holder's responsibility to ensure they are both familiar with and adhere to these requirements.

Risk Management/Health & Safety

The post holder has a responsibility to themselves and others in relation to managing risk, health and safety and will be required to work within the policies and procedures laid down by the company. Staff are required to observe the Hygiene Code and demonstrate good infection control and hand hygiene.

Employees must be aware of the responsibilities placed on them by the Health & Safety at Work Act (1974) to ensure that the agreed safety procedures are carried out to maintain a safe environment for other employees, patients and visitors. It is essential to observe strict fire and security precautions at all times.

All staff must report accidents, incidents and near misses so that the company can learn from them and improve safety.

Safeguarding Children and Vulnerable Adults Responsibility

We are committed to safeguarding and promoting the welfare of children and adults at risk of harm and expects all employees to share this commitment.

Medicines Management Responsibility

Nursing or registered healthcare professionals

Undertake all aspects of medicines management related activities in accordance within the company's medicines policies to ensure the safe, legal and appropriate use of medicines.

Skilled non-registered staff

Undertake all aspects of medicines management related activities in accordance with the company's medicines policy where appropriate training has been given and competencies have been achieved.

Policies and Procedures

All colleagues must comply with the Company Policies and Procedures which can be found on the company intranet.

General

We are committed to serving our community. We aim to make our services exemplary in both clinical and operational aspects. We will show leadership in identifying healthcare needs to which we can respond and in determining the most cost-effective way of doing so.

We recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will recognise the commitment from our staff to meeting the needs of our patients.

The company recognises a "non-smoking" policy. Employees are not able to smoke anywhere within the premises or when outside on official business.

Equal Opportunities

It is the company's intention to be an employer of choice and ensure that no job applicants or employees are unfairly disadvantaged on the grounds of gender, disability, race, ethnic origin, colour, age, sexual orientation, religion or belief, trade union membership or any other factors that are not relevant to their

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capability or potential. To this end, the company has an Equality and Diversity policy and it is the responsibility of each employee to contribute to its success.

Flexibility Statement

This job description is not exhaustive and may change as the post develops or changes to align with service needs. Any such changes will be discussed directly between the post holder and their line manager.

Personal Specification

Essential

- HCPC Registered
- Professional Qualification in Occupational Therapy
- Completion of student placements
- Evidence of on-going CPD / Reflective Practice in-line with job role
- Broad placement-based experience in cardiopulmonary, MSK, neuro, community and/or ward as Band 5 or in student rotations.
- Delivering group-based treatment
- Participating in clinical and/or operational audits
- Experience of NHS working (student level acceptable)
- Broad placement-based experience in cardiopulmonary, MSK, neuro, community and/or ward as Band 5 or in student rotations.
- Delivering group-based treatment
- Participating in clinical and/or operational audits
- Experience of NHS working (student level acceptable)
- Broad placement-based experience in cardiopulmonary, MSK, neuro, community and/or ward as Band 5 or in student rotations.
- Delivering group-based treatment
- Participating in clinical and/or operational audits
- Experience of NHS working (student level acceptable)

Desirable

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- RCOT
- Neuro / Community / Acute work based training
- Accredited Training
- Broad placement-based experience in cardiopulmonary, MSK, neuro, community and/or ward as Band 5 or in student rotations.
- Delivering group-based treatment
- Participating in clinical and/or operational audits
- Experience of NHS working (student level acceptable)
- Broad placement-based experience in cardiopulmonary, MSK, neuro, community and/or ward as Band 5 or in student rotations.
- Delivering group-based treatment
- Participating in clinical and/or operational audits
- Experience of NHS working (student level acceptable)

Employee signature

Manager signature
