

Job Description

Job Title:	Band 6 Sexual Health Practitioner <i>(Agenda for Change Terms and Conditions apply to this post)</i>
Reports to (job title):	Nurse Manager
Line Manager to:	N/A

Introduction

To provide a comprehensive contraception and sexual health service to the local population in clinical and non-clinical settings working as an autonomous practitioner. To take responsibility for day-to-day management of clinics, ensuring a timely quality service is delivered and providing high standards of patient care.

The post holder will also be involved in working collaboratively and co-operatively with colleagues and commissioners to develop services in line with commissioning and objectives.

Non-Medical Prescribing is not essential but is desirable and that there is an opportunity to obtain the V300 NMP qualification.

HCRG Care Group - Cheshire West and Chester Integrated Sexual Health

We change lives by transforming health and care.

Established in 2006, we are one of the UK's leading independent providers of community health and care services, working with health and care commissioners and communities to transform services with a focus on experience, efficiency, and improved outcomes. We deliver and transform adult and children community health services, primary care services including urgent care, sexual health, dermatology, and musculoskeletal services as well as adult social care and wellbeing services.

From around 500 locations across England, we support communities of many millions and directly help more than half a million people each year.

Cheshire West and Chester Integrated Sexual Health Service provides free and confidential NHS sexual health services in the Cheshire West and Chester local authority area, including Winsford, Blacon and Ellesmere Port. Our services provide free information and advice on all types of contraception, STI testing and treatment and also HIV clinical care. We are a "Level 3" integrated contraception and sexual health (ICASH) service, combining the medical specialties of Genitourinary Medicine (GUM) and Community Sexual and Reproductive Health (cSRH). Our service is confidential, non-judgemental and for people of all ages, genders, and orientations.

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Our vision is to empower all people living in Cheshire West and Chester to enjoy positive sexual health and wellbeing.

Integrated Sexual Health Services provide a range of interventions that enable people to experience healthy sexual relationships.

We require a prevention focussed integrated sexual health service that meets the needs of the local population within the borough and minimises the need for residents to travel out of the area; a service that will continually improve education, prevention, testing, treatment, and support services in response to a changing environment of sexual health and relationship needs.

The service will improve sexual health by delivering a range of interventions across the life course; with a focused direction of travel towards prevention, building resilience and self-esteem, along with consistently promoting healthy choices. The service will provide open and easy access, cost-effective, high-quality provision for contraception and prevention, diagnosis, and management of sexually transmitted infections (including HIV), according to evidence-based protocols.

Key Accountabilities and Duties

This list is intended to summarise the key responsibilities and is not intended to cover every task that may be required of the role: -

- Works autonomously to manage his/her own caseload of patients whilst working as part of a multidisciplinary team.
- Issues methods of contraception and treatments for sexually transmitted infections according to Patient Group Directions & clinical protocols including counselling for and management of complex problems with contraceptive implants and intrauterine devices with appropriate referral to the doctor as necessary.
- Insertion and removal of contraceptive implants and removal of intrauterine devices following appropriate training.
- Provides STI/HIV screening and treatment according to Patient Group Directions & clinical protocols and liaises with clients with positive results to enable a management plan of care for the client and partners in accordance with policy.
- Provides advice and cytology screening as appropriate, according to local policies.
- Enables patient choice and involvement and initiates appropriate action.
- Co-ordinates patient care pathway and liaises across organisational boundaries.
- Plans specialised programmes of care and provides specialised advice to patients, partners, carers and family as appropriate.
- Ensures each patient is placed in the correct treatment pathway at the appropriate time and necessary investigations and treatments are organised.
- Provides clinical advice and support to healthcare professionals within and across organisational boundaries.
- Provides clinical advice in accordance with current evidence-based practice.

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- Ability to work on own or part of a team, participate in specialist/advanced practitioner or consultant led clinics, provide clinical care and advice in non-clinical environments and partake in multidisciplinary team meetings.
- Participates in case conferences in relation to future management or discharge arrangements e.g. re safeguarding issues.
- Ensures patients, partners, carers, and family, as appropriate, are given appropriate oral and written information regarding planned care.
- Maintains accurate patient records and ensures all relevant information is documented in the patient's medical and nursing records.
- Work collaboratively, maintaining effective communication with colleagues, other professionals, and agencies, to ensure patient needs are met especially in relation to ongoing care needs.
- To contribute to multidisciplinary audit research and evaluation of the clinical effectiveness
- To provide clinical leadership and support to other professional staff who seek advice.
- Assess patient understanding of assessment / treatment proposals, gain valid consent and have the capacity to work within the legal framework with patients who lack the capacity to consent to treatment.
- To work in clinical settings as an independent practitioner without immediate support of colleagues.
- To be responsible and accountable for the actions and quality of own work and those staff whose responsibility is delegated to you. This will include the use of formal appraisal.
- To be responsible and accountable for maintaining accurate and comprehensive patient treatment records in line with professional, CCG and legal requirements. Likewise, monitoring those staff delegated to you.
- To utilise critically evaluated research, evidence-based practice and recognised best practice to establish the most appropriate methods of effective patient management.
- To demonstrate up to date and highly developed skills and specialist knowledge and continued improvement by:
 - Identifying own/others strengths and weaknesses, opportunities and threats to effective clinical practice
 - Taking responsibility for own continuing professional development
 - To undertake independent academic and practical self-study and understand, analyse, and evaluate such study into everyday practice
 - To participate on Virgin Care Services Ltd appraisal as the appraisee and appraiser.
 - To comply with the organisational and national policies and procedures relating to pain management practice and to be involved in the reviewing and updating of these where possible.
 - To demonstrate a sound understanding of clinical governance and risk management and their application to the work situation.
 - To contribute to the provision of accurate and timely activity data and abide by the standards and procedures of Virgin Care Services Ltd and where necessary the PCTs.
 - In collaboration with the team, develop new clinical policies and guidelines.

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Our Values

Our values are our moral compass and core to our DNA. They underpin the way we deliver our services and treat those who use our services.

To many organisations values are just words which don't translate into reality of the day to day but our values flow through everything that we do, they define who we are, what we stand for and set the expectations of our colleagues, communities, customers, and partners. They have been defined by our colleagues and have been integral to our journey so far and will be integral to our future as well.

We have three values which help us stand out from the crowd, not just because there's only three, but because they are unique to who we are. We care, we think, and we do.

Care	Think	Do
<ul style="list-style-type: none">• Inspire• Understand• Communicate	<ul style="list-style-type: none">• Challenge• Improve• Learn	<ul style="list-style-type: none">• Accountability• Involve• Resilience

Confidentiality and Information Security

As our employee you will be required to uphold the confidentiality of all records held by the company, whether patients/service records or corporate information. This duty lasts indefinitely and will continue after you leave the company's employment.

Information governance responsibilities

You are responsible for the following key aspects of Information Governance (not an exhaustive list):

- Completion of annual information governance training
- Reading applicable policies and procedures
- Understanding key responsibilities outlined in the Information Governance acceptable usage policies and procedures including NHS mandated encryption requirements
- Ensuring the security and confidentiality of all records and personal information assets
- Maintaining timely and accurate record keeping and where appropriate, in accordance with professional guidelines
- Only using email accounts authorised by us. These should be used in accordance with the Sending and Transferring Information Securely Procedures and Acceptable Use Policies.
- Reporting information governance incidents and near misses on CIRIS or to the appropriate person e.g. line manager, Head of Information Governance, Information Security Lead
- Adherence to the clear desk/screen policy
- Only using approved equipment for conducting business

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Governance

Clinical governance is a framework through which organisations delivering health and care services are accountable to continuously improving the quality of their services and safeguarding high standards of care by creating an environment in which clinical and other forms of care flourishes. Employees must be aware that clinical governance places a duty on all staff to ensure that the level of care services they deliver to patients is safe and high quality, and that they follow/comply with our policies and procedures.

Registered Health Professional

All staff who are a member of a professional body must comply with standards of professional practice/conduct. It is the post holder's responsibility to ensure they are both familiar with and adhere to these requirements.

Risk Management/Health & Safety

The post holder has a responsibility to themselves and others in relation to managing risk, health and safety and will be required to work within the policies and procedures laid down by the company. Staff are required to observe the Hygiene Code and demonstrate good infection control and hand hygiene.

Employees must be aware of the responsibilities placed on them by the Health & Safety at Work Act (1974) to ensure that the agreed safety procedures are carried out to maintain a safe environment for other employees, patients and visitors. It is essential to observe fire and security precautions at all times.

All staff must report accidents, incidents and near misses so that the company can learn from them and improve safety.

Safeguarding Children and Vulnerable Adults Responsibility

We are committed to safeguarding and promoting the welfare of children and adults at risk of harm and expects all employees to share this commitment.

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Medicines Management Responsibility

Nursing or registered healthcare professionals

Undertake all aspects of medicines management related activities in accordance with the company's medicines policies to ensure the safe, legal and appropriate use of medicines.

Skilled non-registered staff

Undertake all aspects of medicines management related activities in accordance with the company's medicines policy where appropriate training has been given and competencies have been achieved.

Policies and Procedures

All colleagues must comply with the Company Policies and Procedures which can be found on the company intranet.

General

We are committed to serving our community. We aim to make our services exemplary in both clinical and operational aspects. We will show leadership in identifying healthcare needs to which we can respond and in determining the most cost-effective way of doing so.

We recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will recognise the commitment from our staff to meeting the needs of our patients.

The company recognises a "non-smoking" policy. Employees are not able to smoke anywhere within the premises or when outside on official business.

Equal Opportunities

It is the company's intention to be an employer of choice and ensure that no job applicants or employees are unfairly disadvantaged on the grounds of gender, disability, race, ethnic origin, colour, age, sexual orientation, religion or belief, trade union membership or any other factors that are not relevant to their capability or potential. To this end, the company has an Equality and Diversity policy, and it is the responsibility of each employee to contribute to its success.

Flexibility Statement

This job description is not exhaustive and may change as the post develops or changes to align with service needs. Any such changes will be discussed directly between the post holder and their line manager.

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KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED

Education / Qualifications	Essential / Desirable	Evidence
<ul style="list-style-type: none"> Educated to degree level within the field of integrated sexual health 	E	Certificates / Current NMC Reg.
<ul style="list-style-type: none"> V300 NMP 	D	Certificate
Background Experience		
<ul style="list-style-type: none"> Working within Key Performance Indicators (KPIs) and Service Level Agreements (SLAs) 	E	CV and interview
<ul style="list-style-type: none"> Risk Management processes 	E	CV and interview
<ul style="list-style-type: none"> Microsoft Office 	D	CV and interview
<ul style="list-style-type: none"> Preparation and maintenance of audit systems 	D	CV and interview
<ul style="list-style-type: none"> Management in a healthcare setting 	E	CV and interview
<ul style="list-style-type: none"> Patient Engagement 	E	CV and interview
Skills and Aptitude		
<ul style="list-style-type: none"> Ability to demonstrate a highly skilled knowledge, understanding and ability to apply new research evidence and established theory into clinical practice. 	E	Interview
<ul style="list-style-type: none"> An understanding of how beliefs, values, emotions, culture, social environments and other conditions affect models of intervention and patient participation. 	E	Interview
<ul style="list-style-type: none"> Knowledge of health, healthcare and social service agencies related to specialties of physiotherapy and orthopaedics. 	E	Interview
<ul style="list-style-type: none"> Excellent communication, interpersonal skills both verbally and in writing 	E	Interview

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<ul style="list-style-type: none"> • Patient record systems / choose and book 	E	CV and Interview
<ul style="list-style-type: none"> • Car Driver 	E	Full Driving Licence
<ul style="list-style-type: none"> • Ability to be flexible, to have flair and initiative and to be able to work in a team 	E	Interview / References
<ul style="list-style-type: none"> • Motivated / positive – self-directed and committed 	E	Interview
Competencies		
<ul style="list-style-type: none"> • LoC Sub dermal Implants 	D	CV/Letter of competence
<ul style="list-style-type: none"> • Symptomatic screening 	E	CV/Letter of competence
<ul style="list-style-type: none"> • LoC Intrauterine Devices 	D	Certificate
<ul style="list-style-type: none"> • Sexual Health Advising 	D	CV / Certificate